

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Monday 11<sup>th</sup> November '24 at 7.30pm at Alpington Village Hall**

**Present:** Jeremy McNulty (JMcN) Chairman, Sue Stacey (SS) Vice-Chairman, Hayley Jakeman (HJ), Barry Gelder (BG), Ivan Green (IG), John Lain (JL), and one member of the public.

This meeting was quorate.

JMcN announced that David Whitehead has resigned from the Parish Council due to his relocation from the village. He expressed gratitude to David, extending a heartfelt vote of thanks for his many years of dedicated service. Hayley Jakeman was warmly welcomed to the Parish Council following her recent co-option.

**1. Apologies of Absence**

Steve Hunter, County Councillor Kay Mason-Billig and District Councillor The Lord John Fuller.

**2. Declaration of Business and Non-Pecuniary Interest**

None

**3. Minutes of the Parish Council meeting held 2<sup>nd</sup> September 2024**

Were proposed by SS seconded by IG and duly signed off.

**Actions**

LMcN confirmed that the school newsletters have on two occasions reminded parents about poor parking and the availability of parking at The Wheel of Fortune and the Village Hall.

JMcN updated that the fallen tree at the Garrick Field has been removed.

SS has emailed the Village Hall Committee, advising them to contact UK Power Networks for tree maintenance work in areas where trees are obstructing power cables. SS to update.

**4. Reports from the District & County Councillors and Parishioners' questions**

None received and no questions to be passed to the District or County Councillors taken.

**5. Correspondence**

*CBF applications.* Applications have been received from the History Society, Yelverton F.C. and an expression of interest from the Girl Guides.

*Dog Bins.* The bi-weekly collection missed for one week, leading to overflowing bins. The issue was reported, and an apology was subsequently received.

*Dual Authority for Parish Council Banking.* SH will replace DW as a second signature for banking transactions. Paperwork has been submitted to Barclays.

*Village Hall key.* The Village Hall Committee has approved LMcN's request to have an additional key cut, which she will retain for access to the building.

*Highways Ranger visit.* LMcN has provided the Rangers with a detailed list of tasks, including the removal of mud and debris from Dranes Lane and addressing several potholes throughout the village.

*Yelverton F.C.* No reports of bad language during matches have been received and the football club continues to provide a monthly fixture list

*Hedge cutting.* The boundary hedges at both the Village Hall and Garrick Field have been trimmed. The Village Hall will reimburse the Parish Council upon receipt of the invoice.

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*Fence damage.* A parishioner has informed the Parish Council that Cottontails has painted a boundary fence belonging to him. LMcN has requested that the Village Hall Committee address the issue with Cottontails to find a resolution.

**6. Finance**

Finance: Balance of accounts, Receipts received & Payments made			
Main Account			
Date		Amount	Totals
1 Sept 24	Balance b/f	£5,883.27	
	<b>Payments</b>		
3 Sept	Gallagher insurance	3094.39	
9 Sept	SNDC dog bin contract	1296.00	
16 Sept	Seeds for pond	11.45	
16 Sept	Seeds/plants for pond & Jubilee wood	52.00	
19 Sept	Grass seed and horticultural fleece	22.07	
23 Sept	Plants for pond	90.90	
23 Sept	Foxgloves for Jubilee wood	30.00	
24 Sept	Clerk salary and expenses	211.40	
24 Sept	PAYE	44.80	
30 Sept	Ashfords	286.09	
30 Sept	J McNulty mole traps	40.32	
4 Oct	Web domain renewal	19.20	
18 Oct	Village Hall 2025 bookings	126.00	
28 Oct	Clerk salary and expenses	210.60	
28 Oct	PAYE	44.80	
4 Nov	Ashfords	286.09	
			<b>5,866.11</b>
	<b>Receipts</b>		
4 Sept	VAT Reclaim	329.06	
13 Sept	Football club rent	529.02	
20 Sept	Precept	4933.50	
21 Oct	VAT Reclaim	275.43	
			<b>6,067.01</b>
<b>9 Nov</b>	<b>Balance c/f</b>		<b>6,084.17</b>
<i>NB c/f includes £200 ringfenced from King's Coronation grant towards bench.  £78.58 ringfenced from Clean up and Bloom grant for plants</i>			
CBF Account			
Date		Amount	Totals
1 Sept	Balance b/f	£6,064.30	
	<b>Payments</b>		
3 Sept	Bench slats	142.80	

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4 Oct	Ribbon	6.36	
4 Oct	Pond signage	192.00	
8 Oct	Russell Civil Engineering pond project	11,808.00	
			<b>12,148.44</b>
<b>Receipts</b>			
9 Sept	VAT Reclaim	4,735.78	
13 Sept	Pride in Place award	19,584.50	
21 Oct	VAT Reclaim	2,041.28	
			<b>26,361.56</b>
<b>9 Nov 24</b>	<b>Balance c/f</b>		<b>£20,277.42</b>
<i><b>NB c/f includes £265.06 ringfenced from Jubilee celebrations towards bench</b></i>			

<b>CIL Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>1 Sept 24</b>	<b>Balance b/f</b>	<b>£0.00</b>	
<b>9 Nov 24</b>	<b>Balance c/f</b>		<b>£0.00</b>

It was acknowledged that the £465.06 set aside for a bench and a hardstanding base will not cover the full cost. Meanwhile, an existing bench on the Village Hall field has been refurbished. SS will discuss with the Village Hall Committee a suggestion to replace the posts and chain at the field's access point with a barrier to improve accessibility.

## 7. Planning Applications

<b>Application Ref.</b>	<b>Address and Proposal</b>	<b>P/Council Decision</b>	<b>S/Norfolk Decision</b>
<b>2024/0095</b>	38 Cherrywood Alpington Norfolk NR14 7NJ Conversion of garage and extension to join to main dwelling and rear of garage and changes to side porch to create a toilet/sink for bedroom (Retrospective)	Approved	Approved
<b>2024/0654</b>	Pinewood, Slade Lane Yelverton Norfolk NR14 7PR 2 bay cart lodge, single garage and store. Re-position entrance gate and create driveway	Approved	Pending
<b>2024/2841</b>	Oakdene, Mill Road, Alpington Norfolk NR14 7PQ One and a half storey front extension	Approved	Pending

## 8. Highways – speed camera, parking, roadworks etc

We will continue to make Police Constable Goodrum aware of speeding and parking concerns. JMcN provided an update, noting that replacement batteries for the speed camera will likely be required soon. LMcN will contact KMB for an update on the 50 mph speed limit implementation at Hellington Corner. LMcN to investigate a missing 30mph sign on the post in the hedge at Arcadia. JMcN will investigate and discuss with Russell Engineering the lack of screening around their yard, as the planted hedging has failed to establish.

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**9. CBF 2024**

The closing date for applications is the 30<sup>th</sup> of November. SS confirmed that the Village Hall committee would be submitting an application to refurbish the ladies toilets. LMcN will remind the Girl Guides of the approaching deadline. LMcN to forward a copy of the CBF guidelines to HJ

**10. Reports**

With two new councillors now on board, JMcN will circulate the responsibilities matrix to provide an overview of tasks requiring a lead councillor. This will allow councillors to identify and indicate areas they wish to be involved in.

**a) Tree Warden**

The dead fallen tree at the Garrick Field has been removed.

**b) Village Hall Committee**

There is to be a fundraiser quiz on the 11<sup>th</sup> January. SS also reported that the Village Hall has been informed by the electricity board that it will need to have a smart meter installed

**c) Village School**

IG has advised the school that CBF 2024 is now open but no application form has been received so far. IG will inform the school about the outside lights being left on during evenings and weekends. The school has expressed interest in becoming involved with the pond now that the works have been completed. HJ offered to take over as the lead for the village school, replacing IG.

**d) Play Area Monthly Inspection**

BG will replace DW as the lead and prepare an inspection report for the next meeting. A known issue is that the fort platform is worn at the edges and lifting. It is recommended that the top layer is replaced or a new top layer added. LMcN to track progress. The swings were installed in the '70's. The head blocks can fail due to rusted internal bolts. Options are to inspect these bolts and replace any corroded fixings or given their age replace with a wooden swing structure which could potentially be funded from CBF. BG will repair the protective matting.

**e) Garrick Field**

A working party will coppice the hazels in the autumn. LMcN to track progress. SS and LMcN have planted foxgloves and other woodland plants funded by the Clean up and Bloom award.

**f) Village Pond Monthly Inspection**

The pond report has been circulated by SS. The trees adjacent to the pumping station and those on the pond island need pruning, the earliest this can be undertaken is November. SS to track. The grass seed has established well and is looking healthy, as are the recently planted plants. JL has some chicken wire that will be used to cover the drain cover helping to keep it clear of leaves.

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**10. Parish Projects**

**Pond**

The project has been successfully completed. JMcN noted that a suitable area still needs to be identified where ducks can rest outside of the water, ensuring it remains inaccessible to people and this might become a minor CBF project in the future.

**Play Area**

This will be the next Parish project focused on upgrading, improving and adding new equipment along with surrounding perimeter fencing. SH and BG will co-ordinate this project. LMcN confirmed that National Lottery funding of up to £20,000 is available and does not require match funding. LMcN will share with SH and BG the details of a company that provides play equipment and has completed similar projects in Norfolk, along with information on the fencing used by Old Buckenham Parish Council at their play area. LMcN to find out the cost of two replacement goals for the Village Hall field as part of this project. SS to ask the Village Hall Committee if they have any objections to this proposal.

The meeting closed at 20:50. Next meeting is on 6<sup>th</sup> January

**Signed as a true record 6<sup>th</sup> January 2025**

