

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Monday 13<sup>th</sup> May '24 at 7.30pm at Alpington Village Hall**

**Present:** Jeremy McNulty (JMcN) Chairman, Sue Stacey (SS) Vice-Chairman, Barry Gelder (BG), Ivan Green (IG) John Lain (JL), David Whitehead (DW) and one member of the public.

This meeting was quorate.

**1. Appointment of Chairman**

SS nominated JMcN for the role of Chairman, seconded by DW and duly approved by the Councillors.

**2. Appointment of Vice-Chairman**

IG nominated SS for the role of Vice-Chairman, seconded by DW and duly approved by the Councillors.

**3. Declaration of Business and Pecuniary Interest**

None

**4. Apologies of Absence**

County Councillor Kay Mason-Billig and District Councillor John Fuller.

**5. Minutes of the Parish Council meeting held 11<sup>th</sup> March 2024**

Were proposed by SS seconded by DW and duly signed off.

**Actions**

NCC Highways has confirmed it will reinstate the H bar at the school crossroads. Still outstanding. JMcN to monitor.

Framingham Earl PC to update on whether the purchased convex mirror to improve visibility at the 90-degree bend at Aldis Farm Shop, Burgate Lane has permission to be installed. AYPC has been approached for a contribution to the cost. JMcN to track progress. SS to update the Village Hall committee regarding an option for an outside tap to be fed from the gents' toilets.

**6. Reports from the District & County Councillors and Parishioners' questions**

None received and no questions taken.

**7. Correspondence**

Defibrillators. AYPC agreed that it would finance the pads for the defibrillator at the Village Hall. It has been confirmed that there is a requirement for a spare set of pads (adult and child) to be held as well. The pads have a shelf life of c18-24 months.

Code of Conduct. AYPC has reviewed the CoC and agree that it continues to meet the required standard.

Financial Standing Orders. JMcN proposed an amendment to the existing FSO which reads "Tenders over £10,000 should be obtained in sealed envelopes and opened at the Council meeting" to "For tenders over £10,000 the PC will obtain at least 3 tenders on email, from shortlisted companies who have pre-qualified. Tenders will be assessed on various criteria including price, quality, and compliance with specification and programme." This was accepted and agreed by the Council.

**8. Finance, including audit**

The annual audit has been submitted to Adepta. This reflects what has been reported at each PC meeting. Once received back it will be sent to PKF Littlejohn the external auditors for sign off.

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Monday 13<sup>th</sup> May '24 at 7.30pm at Alpington Village Hall**

<b>Finance: Balance of accounts, Receipts received &amp; Payments made</b>			
<b>Main Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>10 March 24</b>	<b>Balance b/f</b>	<b>£4,180.40</b>	
	<b>Payments</b>		
12 March	Wordpress renewal	43.20	
19 March	Primroses	15.00	
25 March	Village Hall adult defibrillator	144.00	
26 March	Clerk salary and expenses	184.10	
26 March	PAYE	38.00	
3 April	Ashfords	286.09	
3 April	NALC annual subscription	179.61	
23 April	Clerk salary and expenses	225.10	
23 April	PAYE	44.60	
3 May	Ashfords	286.09	
			<b>1,445.79</b>
	<b>Receipts</b>		
26 April	Precept	4,933.50	
<b>12 May 24</b>	<b>Balance c/f</b>		<b>7,668.11</b>
<b>NB c/f includes £200 ringfenced from Coronation/Jubilee grants towards bench and £285 ringfenced from Clean up and Bloom grant for plants</b>			
<b>CBF Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>10 March 24</b>	<b>Balance b/f</b>	<b>£21,696.60</b>	
	<b>Payments</b>		
			<b>0.00</b>
	<b>Receipts</b>		
			<b>0.00</b>
<b>12 May 24</b>	<b>Balance c/f</b>		<b>£21,696.60</b>
<b>NB Balance c/f includes a maximum committed spend of 21,696.60 to unpaid CBF awards shown below</b>			
<b>£21,431.54 Pond project</b>			
<b>£265.06 Jubilee celebrations</b>			
<b>CIL Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>10 March 24</b>	<b>Balance b/f</b>	<b>£0.00</b>	
<b>12 May 24</b>	<b>Balance c/f</b>		<b>£0.00</b>

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Monday 13<sup>th</sup> May '24 at 7.30pm at Alpington Village Hall**

**9. Planning Applications**

Application Ref.	Address and Proposal	P/Council Decision	S/Norfolk Decision
2023/1897	Land North of Mill Road Alpington Norfolk Development for <del>four</del> two residential bungalows and detached garages together with a new access road and biodiversity area	Refused	Pending
2023/3519	Quackers, Church Road, Yelverton Norfolk NR14 7PB Front, rear, and side extensions, <del>raising the roof with rear dormer windows for accommodation in roof space</del> , solar panels, and alterations	Refused	Approved
2024/0095	38 Cherrywood Alpington Norfolk NR14 7NJ Conversion of garage and extension to join to main dwelling and rear of garage and changes to side porch to create a toilet/sink for bedroom (Retrospective)	Approved	Pending
2024/0654	Pinewood, Slade Lane Yelverton Norfolk NR14 7PR 2 bay cart lodge, single garage and store. Re-position entrance gate and create driveway	Approved	Pending

**VCHAP update**

JMcN advised that the property deeds for some Church Meadow residents indicate that there is a covenant on the Church Meadow allocated site restricting the building of new properties to 16. On further investigation the reference to 16 properties was in relation to the already developed extension of Church Meadow and not the allocated site behind.

**10. Highways – speed camera, parking, roadworks etc**

Speed camera will be moved 14<sup>th</sup> May. JMcN advised that he now has the local policeman's contact details and will share recent photos taken of poor parking at the school crossroads.

**11. D-Day 80**

On Thursday June 6<sup>th</sup> '24 there will be national celebrations to commemorate the 80th anniversary of the D Day landings (D-Day 80). Our village event will be at The Wheel of Fortune PH. This will be promoted on social media and includes a D Day themed quiz, the lighting of a Lamp of Peace, a reading of the International Tribute and a singer. The Hippy Chippy will be selling fish and chips.

**12. Defibrillators**

Further fact finding has been carried out. The village has 3 defibrillators, at the Village Hall, the school and the football ground. The VH and the school have the same make of defibrillator. The Football Club has responsibility for the ongoing maintenance cost of its defibrillator provided by the FA. The proximity of the school to the Wheel of Fortune PH means that there is no funding grant available for a further machine there. As minuted, the PC will fund replacement pads for the Village Hall. These have a shelf life of 18-24 months, and a spare set of adult and child pads are required. The school has requested that the PC fund its future replacement pads. It has confirmed that it does not hold spare sets.

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Monday 13<sup>th</sup> May '24 at 7.30pm at Alpington Village Hall**

It was agreed that the PC would fund replacement pads for the school from the CBF fund until the contract and CBF funding with the solar farm expires. LMcN to email VH contact to suggest that their spare set of pads are shared with the school if this is an acceptable practice. IG to update the school once a response has been received together with the VH contact details.

**13. Reports**

**a) Tree Warden**

Nothing to report.

**b) Village Hall Committee**

The AGM and VH meeting was held 29<sup>th</sup> April. It is likely that there will be some committee vacancies next year.

**c) Village School**

IG reported that the school will be making a CBF application for further window replacement in the future. The school is to introduce a reward scheme for walking to school in the hope that this will alleviate parking issues.

**d) Play Area Monthly Inspection**

DW will undertake a clean-up of the equipment 18<sup>th</sup> May. BG will repair the protective matting on a dry day. The fort is looking tired and should be repainted once cleaned. This will be undertaken Friday 7<sup>th</sup> June by JMcN, DW, BG. Thoughts to be given to additional play equipment to be funded from CBF. DW to ask for input from David Bracey when he carries out the 2024 H&S check.

**e) Garrick Field**

JL to check and deal with any mole problems. There will be no herbicide treatment this year.

**f) Village Pond Monthly Inspection**

The perimeter of the pond continues to be kept neat and tidy thanks to the efforts of a local parishioner who is also going to repaint the posts and railings. The reeds are starting to encroach into the pond and need reducing once the water level allows.

**g) Community Emergency Plan**

The plan has been updated to reflect minor changes. Also, for flood risk a note that the gully under the road at the pond is monitored and kept free flowing.

**14. Parish Projects**

**Pond**

The PC was successful with its grant application to SNDC Pride in Place. The funding application was met in full meaning that the pond project can go ahead. A meeting has taken place with the proposed contractor and work is expected to start w/c 22<sup>nd</sup> July and take 6 weeks to complete. A communications plan will be developed and shared with parishioners once the contract has been signed.

The meeting closed at 20:49. Next meeting is the 1<sup>st</sup> July

**Approved 1<sup>st</sup> July 2024**



[www.alpingtonwithyelverton.com](http://www.alpingtonwithyelverton.com)