

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 11th July 2022 at 7.30pm at Alpington Village Hall

Present: Jeremy McNulty (JMc) (Chairman), Susan Stacey (SS) (Vice Chairman), Louise Taylor (LT), John Lain (JL), Ivan Green (IG), David Whitehead (DW), and 1 member of the public.

This meeting was quorate.

1. Apologies of Absence

District Councillor John Fuller and County Councillor Kay Mason-Billig

2. Declaration of Business and Pecuniary Interest

None

3. Minutes of the Annual General Meeting held 9 May 2022

Were proposed by DW, seconded by IG and agreed by all JMcN to sign off.

Actions. 3 August has been proposed to Gary Overland to meet on Mill Rd with Bergh Apton PC representation to discuss gateway signage, issue with restricted visibility at the Mill Rd crossroads and the extended 50 mph speed limit on the A146 which is with the enforcement officer.

JMcN to chase the quote for a hardstanding area underneath the basketball net on the play area.

JMcN advised that work to clean the bus shelter will be completed in August

4. Reports from the District and County Councillors, Correspondence and Parishioners' questions

The reports have been circulated to Parish Councillors.

LMcN informed that a parishioner had emailed to ask for nettles to be strimmed along St Mary's footpath. This has been completed. JMcN has also spoken with the owner of a property whose boundary hedge has encroached significantly on this footpath and asked him cut back.

A letter from St Mary's church has been received thanking the Parish Council for their financial contribution which enabled the refurbishment of the church footpaths. Special thanks were given to JMcN for his proactive involvement to ensure the works were carried out to plan and to a high standard. JL will chase up the church gate hinge works.

5. Finance

Finance: Balance of accounts, Receipts received & Payments made			
Main Account			
Date		Amount	Totals
8 May 22	Balance b/f	£9,174.00	
	Payments		
31 May 22	Ashfords	259.50	
31 May 22	Clerk salary and expenses	180.30	
31 May 22	Clerk PAYE	41.69	
10 June 22	Treecare Consultants Ltd	750.00	
15 June 22	Adepta internal auditors	126.00	
22 June 22	Westcotec batteries	201.60	

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28 June 22	Clerk salary and expenses	208.60	
28 June 22	Clerk PAYE	41.40	
9 July 22	Ashfords	259.50	
			£2,068.15
	Receipts		
20 May 22	SNDC Jubilee contribution	200.00	
			£200.00
10 July 22	Balance c/f		£7,305.85

CBF Account

Date		Amount	Totals
8 May 22	Balance b/f	£15,802.48	
	Payments		
12 May 22	Jubilee rosettes	280.80	
16 May 22	Jubilee flyers	73.50	
10 June 22	Jubilee Punch and Judy	175.00	
14 June 22	NR Asphalt	9,688.38	
22 June 22	Jubilee cake	167.00	
			£10,384.68
	Receipts		
14 June 22	St Mary's church path contribution	4,073.65	
			£4,073.65
10 July 22	Balance c/f	£9,491.45	

NB Balance c/f includes a maximum committed spend of £2,883.84 to unpaid CBF awards shown below leaving £6,607.61 unallocated £699.49 village hall goal posts/nets, £1,863.84 pond project and £320.51 Jubilee celebrations

CIL Account

Date		Amount	Totals
8 May 22	Balance b/f	£3,367.22	
10 July 22	Balance c/f	£3,367.22	

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6. Planning Applications

Application Ref & Date	Address and Proposal	P/Council Decision	S/Norfolk Decision
2020/2335	Land East of The Bungalow Loddon Road Yelverton Norfolk Change of use of amenity land to residential Romany Gypsy site. Erection of dayroom, store/workshop building and hard standing for mobile home and touring caravan. Appeal submitted	Rejected	Rejected
2021/1030	East View Back Road Yelverton NR14 7GF Demolition of existing dwelling and structures and replace with 2 storey dwelling with attached garage and annexe, including relocation of existing access	Approved	Pending
2022/0048	Land South of Loddon Road Yelverton Norfolk Erection of agricultural building	Rejected	Pending
2022/0088	7, 9, 15, 17 Wheel Road and Saffron House Nichols Road Alpington NR14 7RX Change of use of agricultural land for garden use for the following properties: 7, 9, 15,17 Wheel Road and Saffron House, Nichols Road, Alpington	Approved	Pending
2022/0628	Boundary Farm House Framingham Earl Rd, Yelverton, Norfolk NR14 7PD Removal of part of condition 3 of 2019/0716 to allow for holiday let to be severed from the main dwelling	Approved	Approved

7. Platinum Jubilee 2022

LT extended thanks to SS for her significant involvement in planning this event which ensured that the celebrations were a success as confirmed by numerous positive comments after the weekend. LT is chasing Winkworths for their outstanding funding contribution. There is expected to be c£585 remaining to purchase a memorial bench and tree. A thank you and wash up session for the organisers were held at the Wheel of Fortune and thank you notes were sent to businesses who made contributions. LMcn will retain the Jubilee promotional material which may help with any future event planning. A follow up Wine Tasting Event is hoped to be scheduled in November. LT will email Matt asking him to publish a request to parishioners for photographs of the Jubilee events, to be sent to LMcn, so that a selection can be retained and published for prosperity.

8. Highways

JMcN updated that Westcotec have serviced and carried out a software upgrade to the SAM2 speed camera and that following their advice two replacement lead acid batteries have been purchased rather than lithium. Westcotec do not offer bulk purchase

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discounts and LMcN has responded to Wooton PC who were hoping to place an order with us to achieve this.

IG advised that job 900184956 raised to highlight 3 broken stiles has been closed despite no action being taken. LMcN will raise another job and ask for clarity as to why closed. Job 900085208 reporting Japanese Knotweed on Mill Rd has been closed by NCC saying it could not be found. This was re-reported, Job 900210704, and closed by NCC as an action had been identified to resolve the issue and the file has again been closed. No action has been taken to date and the Japanese Knotweed remains and grows larger.

Reports

Tree Warden

LT reported that the remedial work to the Veteran Oak has been completed. The PC will undertake the next step of mulching around the tree using specialist mulch in September. This will keep costs down and the mulch can be expected to last for 3 years. LT will calculate how much mulch is needed, request a quote and update at the next meeting.

Village Hall Committee

The next VH Committee meeting is 25 July. SS will request their approval for the placement of a Jubilee bench and tree at the far end of the VH field together with their thoughts for using part of the field to install fitness equipment. The PC hasn't received their CBF application back for replacement parts for the defibrillator, SS will ask for an update.

Village School

DW has a face-to-face meeting with the Headmistress on 13 September. The school are keen to apply for CBF/CIL funding. DW will discuss the criteria for funding and find out what projects they are hoping to take forward. DW will ask how many children are on role and for a breakdown of whether living in or out of the Alpington and Yelverton. DW will also ask if they have some photos of their cake and crown competition to include in the overall Jubilee memorabilia.

Play Area Monthly Inspection

The annual inspection is scheduled for 12 July, this also includes Cottontails outdoor space and the Garrick Field. DW will discuss new signage for the play area, a hardstanding area under the basketball net and replacement VH field goal options.

Garrick Field Monthly Inspection

The Garrick Field hedge will need its annual cut. JMcN will check if Mr Gotts can undertake the work this year. JL will provide details of an alternative contractor in Arminghall as a backup plan, we also have contact details for Mr Green in Alpington. LMcN will contact TOPS maintenance and ask him to undertake a cut and strim of the Millenium Wood area.

Village Pond Monthly Inspection

SS report has been circulated to Councillors. In summary whilst there is a small amount of blanket weed the water is mainly clear. The grass and surrounding area continue to be maintained by a parishioner. The memorial bench needs repairing, and LT will speak to Mrs Sapey on the matter. SS will set up a working party in August to reduce the number of reeds at the front of the bench. SS will look at the trees on the hedge line late Autumn and if necessary a working party will trim back.

Parish Projects

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Pond

Once the work to create a 5m length of footpath (pedestrian refuge) is completed by NCC Highways further enhancements to the pond frontage can be scoped out.

A payment to NCC has been made (11/7) and NCC will now design this work. JMcN asked for sight of the plans before orders were placed and NCC will include JMcN in the planning meeting.

Other initiatives

LMcN has circulated to Councillors the information on the Bergh Apton PC fitness equipment which was funded by the National Lottery Awards. SS/IG advised that Public Liability insurance is a big consideration and would need investigating as part of any installation. The Garrick Field is another location possibility. DW will discuss with David Bracey (Health and Safety too) and report back.

Meeting closed at 20:47

Signed as a true record 6/9/22

A handwritten signature in black ink, appearing to be 'JRM', with a horizontal line extending to the right.