

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Meeting**  
**held on Monday 1<sup>st</sup> November 2021 at 7.30pm at Alpington Village**  
**Hall**

**Present:** Jeremy McNulty (JMc) (Chairman), Susan Stacey (SS) (Vice Chairman), John Lain (JL), Ivan Green (IG), Louise Taylor (LT), David Whitehead (DW), Kay Mason-Billig (KMB) County Councillor, John Fuller (JF) (District Councillor) and 1 member of the public. This meeting was quorate.

**1. Apologies of absence**

None

**2. Declaration of Business and Pecuniary Interest**

None

**3. Minutes and Actions from meeting held 5 July 2021**

Were proposed by SS, seconded by IG and agreed by all. JMcN to sign off.

All actions have been completed

**4. Reports from District and County Councillors and Parishioner questions**

JF updated that SNDC has awarded small business grants to assist in post-lockdown recovery. The VCHAP process has been extended by 2 months as significantly more sites came forward for consideration than expected. There is a proposal under consideration to consolidate SNDC and Broadland Council staff into one building on the Broadland Business Park. This is vacated Aviva building which is carbon net zero.

KMB advised NCC is supportive of the European retirement village and assisted living model and is looking to develop this out across the County. The 2022 NCC budget is out for consultation and Council Tax will rise in 2022. There is a £10k Highways budget held by KMB for any works needed, the Parish Council has submitted a list of concerns to KMB as a starting point. The Loddon telephone exchange is being upgraded which will result in a fibre connection to every household in Alpington and Yelverton by 2023. There is also a Flooding Alliance leaflet being published which will give information on what steps to take in an emergency. JMcN noted that this will be helpful given we do not have any storage facility for sandbags.

**5. Correspondence**

PC Locke asked for the PC meeting dates as she would like to attend when possible. LMcN confirmed that a village litter pick took place on the 10<sup>th</sup> of October which will secure the Parish Council £20 from SNDC. A parishioner has emailed concerns about the speeding traffic on Framingham Earl Rd and Church Rd whilst trying to walk her children safely to school when there are no footpaths. This will be included in the upcoming road safety review with a Highways engineer and KMB. A list of known highways issues – potholes etc has been passed to the Rangers Partnership for these to be remedied. The Parish Council was successful in their bid for a Community Grant of £300 and this would be used for planting of flowers and shrubs in selected areas such as the Millennium Wood. LMcN asked if the Parish Council wanted to purchase a beacon as part of the Platinum Jubilee celebrations but Councillors agreed there was nowhere suitable to install this and therefore it would not be pursued.

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**6. Finance**

Finance: Balance of accounts, Receipts received & Payments made			
Main Account			
Date		Amount	Totals
3 July 21	Balance b/f	£7,135.17	
	<b>Payments</b>		
28 July 21	Clerk Salary & expenses	£180.05	
28 July 21	HMRC PAYE	£41.60	
30 July 21	Ashfords	£252.00	
4 Aug 21	K Parfitt	£170.00	
18 Aug 21	Village Hall rental	£80.00	
27 Aug 21	Clerk Salary & expenses	£179.45	
27 Aug 21	HMRC PAYE	£41.40	
31 Aug 21	PKF Littlejohn	£240.00	
31 Aug 21	Ashfords	£252.00	
2 Sept 21	K Parfitt	£235.00	
7 Sept 21	David Bracey	£168.00	
23 Sept 21	John Lain paint play area	£20.99	
23 Sept 21	John Lain hinge play area	£3.15	
29 Sept 21	Clerk Salary & expenses	£186.99	
29 Sept 21	HMRC PAYE	£41.60	
4 Oct 21	Domain renewal	£15.00	
4 Oct 21	Ashfords	£252.00	
12 Oct 21	Insurance renewal	£2039.54	
20 Oct 21	Norfolk Trees	£120.00	
28 Oct 21	J McNulty APM biscuits	£12.00	
			<b>£4530.77</b>
	<b>Receipts</b>		
20 Aug 21	Community benefit award	£300.00	
23 Sept 21	Football club rent	£416.60	
23 Sept 21	Football club sublet	£7.50	
6 Oct 21	Village Hall insurance	£1172.55	
6 Oct 21	Football club insurance	£326.07	
6 Oct 21	Precept	£4046.00	
28 Oct 21	VAT reclaim	£312.50	
			<b>£6581.22</b>
<b>14 Oct 21</b>	<b>Balance c/f</b>	<b>£9185.62</b>	

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<b>CBF Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>3 July 21</b>	<b>Balance b/f</b>	<b>£13,225.64</b>	
	<b>Payments</b>		
29 Sept 21	Platinum Jubilee	£50.00	
			<b>£50.00</b>
	<b>Receipts</b>		
25 Aug 21	Solar Farm revenue	£10,041.89	
28 Oct 21	VAT reclaim	£46.94	
			<b>£10,088.83</b>
<b>14 Oct 21</b>	<b>Balance c/f</b>	<b>£23,264.47</b>	
<i>N.B Balance c/f includes a maximum committed spend of £4,748.29 to unpaid CBF awards</i>			
<b>CIL Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>3 July 21</b>	<b>Balance c/f</b>	<b>£3,367.22</b>	
<b>14 Oct 21</b>	<b>Balance c/f</b>	<b>£3,367.22</b>	

## 7. Planning Applications

<b>Application Ref &amp; Date</b>	<b>Address and Proposal</b>	<b>P/Council Decision</b>	<b>S/Norfolk Decision</b>
<b>2019/1593</b>	Land South of Burgate Lane, Poringland Outline planning application for the erection of up to 98 residential dwellings including 5 live/work units, structural planting and landscaping and a sustainable drainage system (SuDs) with a vehicular access point from Burgate Lane. All matters reserved expect means of access.	Refused	Refused
<b>2020/2055</b>	Agricultural Building North of Church Meadow Lane Alpington Norfolk Notification for prior approval for a proposed change of use and associated building works of agricultural building to 2 new dwelling houses (QA & QB)	Refused	Withdrawn
<b>2019/1027</b>	Dairy Farm Reeders Lane Alpington NR14 7NW Variation of condition 2 amended design of permission	Approved	Approved
<b>2019/1028</b>	Dairy Farm Reeders Lane Alpington NR14 7NW Minor alterations to listed building consent	Approved	Approved

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<b>2021/1144</b>	Dairy Farm Reeders Lane Alpington NR14 7NW Remodelling of existing garden room; changes to internal ground floor and first floor layouts; new roof lights, window openings and changes to existing window openings; new downstairs toilet.	Approved	Approved
<b>2021/1030</b>	East View Back Road Yelverton NR14 7GF Demolition of existing dwelling and structures and replace with 2 storey dwelling with attached garage and annexe, including relocation of existing access	Approved	Pending
<b>2021/1158</b>	Inglewood Church Road Yelverton NR14 7PB Proposed installation of window to the side of property	Approved	Approved
<b>2021/1369</b>	Unit 1 Durham Farm Burgate Lane Alpington Removal of asbestos roof and replacing with dark green steel roof on outbuilding	Approved	Approved
<b>2021/1378</b>	The Tithe Barn Framingham Earl Rd Yelverton NR14 7PD Certificate of lawful use existing of land being used as residential garden	Approved	Approved
<b>2021/1379</b>	The Tithe Barn Framingham Earl Rd Yelverton NR14 7PD Certificate of existing use of office building in which has existed and been used as a home office	Approved	Approved
<b>2021/1377</b>	The Tithe Barn Framingham Earl Rd Yelverton NR14 7PD Retention of existing car port	Approved	Approved
<b>2021/1512</b>	Fortune Paddocks Burgate Lane Alpington NR14 7NP New steel framed general purpose agricultural building	Approved	Approved
<b>2021/1679</b>	The Old Hall Nichols Road Alpington NR14 7NF Erection of entrance gates, brick piers and supporting walls	Rejected	Pending
<b>2021/1989</b>	24 Church Meadow Alpington NR14 7NY Single storey extension to existing annexe	Approved	Approved
<b>2021/2209</b>	Stacey Cottage Reeders Lane Alpington NR14 7NW Erection of new porch, garden wall and greenhouse	Approved	Pending
<b>2021/2210</b>	Stacey Cottage Reeders Lane Alpington NR24 7NW Erection of new porch, garden wall and greenhouse (listed building consent)	Approved	Pending
<b>2021/2359</b>	Adderbury House Church Road, Yelverton NR14 7PB Front porch extension and internal alterations to dwelling	Pending	Pending

JF left the meeting at 20:05

**8. Community Benefit Fund**

The 2021 applications have been shared with Councillors. DW confirmed that the village school is not submitting an application. Councillors will review the applications based on whether they support/decline or need additional information. The Councillors reviewed the ringfenced funds from 2020 and agreed that the Village Hall goal posts, the pond, and the hardship fund would continue to be ringfenced. The Football Club screening of £1074.75 would revert to the “pot” as an alternative solution has been found. The Girl Guide balance of funding will transfer to the hardship fund and any further need for funding from them can be drawn from this.

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**9. Highways – speed camera, parking, roadworks etc**

JMcN reminded that the monthly data from the speed camera is shared on the webpage as well as to Councillors. A new battery will need to be purchased as one is failing.

LMcN will capture an image of the van that parks too close to the school crossroads, often on the path and send to KMB to speak with Loddon police.

JMcN confirmed that he had sent a list of highway issues to KMB together with possible solutions e.g. reduced speed through the village, extending the speed limit restrictions, a footpath or marked walkway from Framingham Earl Road to the school and gateway signage on Mill Rd. KMB advised that she will speak with Highways to arrange a walk round the villages with Councillors to assess the issues.

**10. Website**

Matt Hyde updated that the [alpingtonwithyelverton.com](http://alpingtonwithyelverton.com) website has c.300 subscribers. Traffic is driven by the articles published. The content is received by Matt who then publishes it. Matt advised that whilst he encourages groups to provide him with news or to have ownership of the publishing of their news there doesn't seem to be the appetite to do this. LMcN will speak with the WOF pub to suggest they provide Matt with their Facebook notifications. Matt will speak again to the football club for the football fixtures and to see if they produce match report which could be published.

KMB left the meeting at 20:55

**11. Reports**

**Village School**

DW will remind the Head that they can submit articles to the website for publicity e.g. Mindful Men 5-a-side competition.

**Village Hall Committee**

DW updated that Cottontails are not using the Village Hall as it is currently closed to them and that he will be speaking to them to update on their request for higher fencing following David Bracey's Safety Inspection Report.

**Tree warden**

LT reported Norfolk Trees have provided a report with recommendations on the Garrick Field Veteran Oak but that there is no immediate need for work to be undertaken. The report has been sent to Imogen Mole SNDC who will look at the Oak again in the autumn as at first read she believes the Norfolk Trees recommendation for a reduction in the canopy is excessive.

It was agreed that the Parish Council would not be requesting any of the free trees being made available through various initiatives currently running due to a lack of suitable sites

**Play Area Monthly Inspection**

DW updated that JL has painted the inside of the gates and replaced damaged hinges, work that was identified in the 2021 H&S audit and that the play area is very well used. The signage on the gates needs consolidating to avoid duplication and to be replaced with permanent signage in the new year. DW reminded that he has spare matting from the play area at home. It was agreed that some of this could be installed by the play area gates and at the pond so it should not be given away. JMcN reminded that Kevin Parfitt is

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retiring at the end of the year. **JMcN** will provide Matt Hyde with a tender specification for publishing so that the contract can be awarded to a new contractor.

**Garrick Field Monthly Inspection**

**LMcN** will remind Kevin Parfitt of the need for the Millennium Wood to be strimmed. JL advised that he had been told that the Japanese Knotweed had returned but on checking there is no sign of it. JMcN updated that one of the cross bars on a goal has broken and that Mick Rowles had offered to repair it. DW updated that the football box has been installed as agreed, however a delay in the placing of balls in the box is causing frustration. The box will be repainted green to fit in better with its surroundings as requested. DW updated on the Football Club lease agreement draft which is progressing. DW also advised that the Football Club have decided against a ranch style permanent fixing for displaying advertising and will use mobile advertising instead.

**Village Pond Monthly Inspection**

SS report had been circulated to Councillors. In summary the blanket weed has gone, the metal railing will need repainting in 2022, and a check on the saplings planted in 2020 once there is a clearer path to them will be undertaken. JMcN updated that the Deep Water sign made by Men's Shed will be repainted with yellow lettering to be placed on the island. The placing of the sign together with finished Duck House will be installed 4<sup>th</sup> November. Photographs will be taken so that an article can be published on the website. The cost of materials is £30 and it was proposed by DW and seconded by SS that a donation to Men's Shed of a further £50 would be made. This will come from the Pond Project fund. A complaint has been raised about a black Labrador swimming in the pond and disturbing the wildlife.

**Parish Projects - Pond**

**JMcN** advised that will now seek help from KMB to assist with Highways on the matter of improving access to the seating area.

**12. Platinum Jubilee**

LT updated that the next meeting would take place on January 12<sup>th</sup> and that plans are progressing nicely.

**13. A.O.B.**

None

Meeting closed at 21:34

