

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Meeting**  
**held on Monday 5<sup>th</sup> July 2021 at 7.30pm at Alington Village Hall**

**Present:** Jeremy McNulty (JMc) (Chairman), Susan Stacey (SS) (Vice Chairman), John Lain (JL), Ivan Green (IG), Louise Taylor (LT), David Whitehead (DW), John Fuller (JF) (District Councillor) and 3 members of the public.  
This meeting was quorate.

**1. Apologies of absence**

Were received and accepted from County Councillor Kay Mason Billig

**2. Declaration of Business and Pecuniary Interest**

JMcN, SS and DW confirmed a non-pecuniary interest in the VCHAP consultation as they live very close to either the Church Meadow or Nichols Road VCHAP preferred development sites.

**3. Actions from the meeting held 17 May 2021**

The revised Standing Orders 2021 were proposed by SS and seconded by DW. All Councillors agreed to adopt them.

After reviewing a request to apply for an Asset of Community Value for the Wheel of Fortune P.H. the Councillors agreed that having discussed the pro's and con's this would not be pursued at this time.

Actions carried forward:

Broken stiles, **IG** pursuing with SNDC

Sandbag storage for emergency plan flooding risk, **JMcN** to follow up

Sorting of historic PC files, **LMcN**

Clearing of rushes growing on Mr MacColl's land, **JMcN** to follow up

**4. Reports from District and County Councillors and Parishioner questions**

JF arrived 20:23 and reaffirmed that Alington, Yelverton and Bergh Apton form a Village Cluster under the South Norfolk Village Clusters Housing Allocation Plan (VCHAP). Brownfield sites are preferred. Every Village Cluster will have one or more of their identified preferred sites chosen. The Parish Council and individuals can register their comments during the public consultation process which closes Monday 2<sup>nd</sup> August. JF responded to a parishioner's question to confirm that the reasonable alternative site on Wheel Rd will stay on the records after a decision on the preferred site/s has been made.

JF advised that there is less COVID impact across Norfolk than some other counties.

JF confirmed that there will be funding available from SNDC for the Jubilee celebrations. There is also a small sum of money remaining, c£300, to promote community events should we wish to apply.

**5. Correspondence**

LMcN advised that Mick Rowles and she had cleared St Mary's lobe of low overhanging branches and overgrown hedging following a letter on the matter from Pat Barter.

LMcN reported that Cottontails have been advised that the annual Health and Safety Play Area audit will be carried out in July. The report will include commentary on fencing, and

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that we will respond to their request for a higher fence between their play area and the village play area once the report has been provided.

LMcN reminded the Councillors that there is a Parish Partnerships 50/50 local highways funding scheme with a closing date of 10 December. SS questioned whether work to improve the footpath adjacent to the Mill Rd Cattery should be reconsidered. Councillors will review the document and consider whether to submit a bid. Volunteers may be able to provide some manpower to reduce the overall cost.

LMcN updated that PC Locke had carried out a further speed camera work on Mill Rd but that all vehicles at the time were travelling within the speed limit. PC Locke met with the Bergh Apton Community Speed watch leader and will be joining them initially when they start up once their training has completed.

**6. Finance**

Balance of Accounts. See below.

<b>Finance: Balance of accounts, Receipts received &amp; Payments made</b>			
<b>Main Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>16 May 21</b>	<b>Balance b/f</b>	<b>£8,887.97</b>	
	<b>Payments</b>		
20 May 21	K Parfitt	£140.00	
28 May 21	HMRC PAYE L McNulty	£41.40	
28 May 21	Salary L McNulty	£183.10	
7 June 21	Ashfords	£252.00	
7 June 21	K Parfitt	£395.00	
15 June 21	Adepta	£114.00	
24 June 21	L McNulty printing	£9.00	
28 June 21	HMRC PAYE L McNulty	£41.60	
28 June 21	Salary L McNulty	£184.70	
30 June 21	Ashfords	£252.00	
2 July 21	K Parfitt	£140.00	
	<b>Total payments</b>		<b>£1752.80</b>
<b>3 July 21</b>	<b>Balance c/f</b>	<b>£7135.17</b>	
<b>CBF Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>16 May 21</b>	<b>Balance b/f</b>	<b>£13,225.64</b>	
<b>3 July 21</b>	<b>Balance c/f</b>	<b>£13,225.64</b>	

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<i>N.B Balance c/f includes a maximum committed spend of £4,748.29 to unpaid CBF awards</i>			
<b>CIL Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>16 May 21</b>	<b>Balance b/f</b>	<b>£3,367.22</b>	
<b>3 July 21</b>	<b>Balance c/f</b>	<b>£3,367.22</b>	

**7. Planning Applications**

<b>Application Ref &amp; Date</b>	<b>Address and Proposal</b>	<b>P/Council Decision</b>	<b>S/Norfolk Decision</b>
<b>2019/1593</b>	Land South of Burgate Lane, Poringland Outline planning application for the erection of up to 98 residential dwellings including 5 live/work units, structural planting and landscaping and a sustainable drainage system (SuDs) with a vehicular access point from Burgate Lane. All matters reserved expect means of access.	Refused	Refused Likely to go to appeal
<b>2020/2055</b>	Agricultural Building North of Church Meadow Lane Alington Norfolk Notification for prior approval for a proposed change of use and associated building works of agricultural building to 2 new dwelling houses (QA & QB)	Refused	Pending
<b>2021/0266</b>	Boundary Farm Framingham Earl Road Yelverton NR14 7PD Erection of new farm buildings. Turning and parking for agricultural vehicles. Diversion of footpath.	Approved	Approved
<b>2019/1027</b>	Dairy Farm Reeders Lane Alington NR14 7NW Variation of condition 2 amended design of permission	Approved	Pending
<b>2019/1028</b>	Dairy Farm Reeders Lane Alington NR14 7NW Minor alterations to listed building consent	Approved	Pending
<b>2021/0792</b>	Michaelmas House Bergh Apton Rd Alington NR14 7PG Erection of bin store, log shed, greenhouse and a garden shed. Also to add new boundaries	Approved	Approved
<b>2021/1144</b>	Dairy Farm Reeders Lane Alington NR14 7NW Remodelling of existing garden room; changes to internal ground floor and first floor layouts; new roof lights, window openings and changes to existing window openings; new downstairs toilet.	Approved	Pending
<b>2021/1030</b>	East View Back Road Yelverton NR14 7GF Demolition of existing dwelling and structures and replace with 2 storey dwelling with attached garage and annexe, including relocation of existing access	Approved	Pending

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<b>2021/1158</b>	Inglewood Church Road Yelverton NR14 7PB Proposed installation of window to the side of property	Pending	Pending
<b>2021/1378</b>	The Tithe Barn Framingham Earl Rd Yelverton NR14 7PD Certificate of lawful use existing of land being used as residential garden	Pending	Pending
<b>2021/1379</b>	The Tithe Barn Framingham Earl Rd Yelverton NR14 7PD Certificate of existing use of office building in which has existed and been used as a home office	Pending	Pending
<b>2021/1377</b>	The Tithe Barn Framingham Earl Rd Yelverton NR14 7PD Retention of existing car port	Pending	Pending

**Village Clusters Housing Association Plan (VCHAP)**

A leaflet drop was carried out to all parishioners to raise awareness of the VCHAP, the preferred sites and the public consultation closing date. Following this a further leaflet drop was undertaken by a parishioner to properties in and close to Church Meadow urging residents to register their objections to the Church Meadow site. A member of the public commented that football club supporter traffic in Church Meadow is likely to increase following their recent promotion.

**8. Annual Parish Meeting**

LT confirmed that the date for the APM is Monday 6<sup>th</sup> September. Invitations have been sent out to local village groups and a number have already responded positively. SS updated that she is writing an article for Eleven Says to inform readers of the event. SS/LT advised that the Parish Council will display visuals of improvements made to the pond and play area. Kay Billig will be attending, JF is unable to attend but will provide a contact who can help co-ordinate SNDC's attendance with a recycling stand for Q&A's. A decision will be taken nearer the time on whether refreshments can be served.

**9. Jubilee Community Celebration**

LT/SS confirmed that a well-attended first planning meeting took place on the 23<sup>rd</sup> June. The high-level plan is to have 1950's themed fete on the VH field on Saturday 4<sup>th</sup> June along with sports activities on the Garrick Field followed by a community picnic on Sunday 5<sup>th</sup> June. The planning is still in its infancy and there is a follow-on meeting in September to progress ideas.

**10. Reports**

**Village School**

DW updated that the school carried out a litter pick and the Parish Council lent them some litter picking equipment.

**Village Hall Committee**

DW will speak with David Bracey in July when he carries out the H&S audit on the Play Area to establish whether the replacement goals to be purchased are able to have permanent nets in place. It is agreed that the existing VH goals are being regularly used.

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**Tree Warden**

LT reported that following a request for quotes for a tree survey on the Garrick Field Veteran Oak, Norfolk Trees will undertake a site visit (date TBC) and provide a report which will include any recommendations for remedial work. **DW** will speak with the VH committee when they meet on the 26<sup>th</sup> July to progress thoughts for tree planting on the VH field.

**Play Area Monthly Inspection**

DW reported that all the equipment is in good order and the annual H&S audit will be carried out on the 16<sup>th</sup> July.

**Garrick Field Monthly Inspection**

JL reported that whilst the field is being regularly cut, the coppice area has grown up significantly with the warm and wet weather and the improved light. It was agreed that this was a benefit for wildlife and should be left. In addition, further wildflower seeds/plugs could be planted in autumn to further enhance the area.

DW reported that the mediation session to discuss balls going into a neighbouring garden took place with Mr and Mrs Moon and Yelverton F.C. chaired by Vic Thompson. DW expressed his thanks to VT for his involvement. Options were discussed and it was concluded that portable nets would not stop all balls going into the Moon's garden. Whilst the ball box proposal was not ideal from the Moon's standpoint it was agreed by all that this could work and would be trialled. Yelverton F.C. will design a ball box for consideration.

DW reported that work was underway to draft a new 5 year rolling lease to expire simultaneously with the pavilion. The Parish Council will include some termination clauses and triggers. **DW** will circulate an email to Councillors for their thoughts on what these should be.

DW further updated that the FC want to extend the hard standing area around the pavilion to improve wheelchair access, put a shelter over the catering serving hatch and provide hard standing for a memorial bench and table (drawing have been circulated to Councillors). Also, to improve the dug outs which are in a poor condition and have asked what material they could use (they would like part brick). The Councillors' preferred option is for a robust solution that does not include brick. The request for advertising hoarding which is a removable fence solution up to 20m either side of the dug outs is seen as reasonable and agreed. **DW** will report back to the FC.

**Village Pond Monthly Inspection**

SS report had been previously circulated to Councillors. In summary 6 saplings have failed and will be replaced in the autumn together with wildflower seeds/plugs. Our parishioner who regularly mows the grass area around the pond has advised that he is unable to continue (date TBC). The Councillors recorded thanks to Andy for his support and note that Kevin Parfitt's budget for grass cutting may need to increase as a result. SS has checked the Life Safety device and is keeping a clear path down to it.

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DW suggested that we approach JF for some of the Community budget for replacement saplings and wildflowers to be planted by a team of volunteers both for the pond and the Garrick field. **LMcN** will email JF.

**Parish Projects - Pond**

Phase 3 is for an improved level area to assist visitors with mobility issues and additional seating. **JMcN** will speak with Gary Overland on the matter of improving access to the seating area. The Parish Partnership 50/50 local highways scheme will be reviewed to see if these works would fit the criteria for funding

**Highways – speed camera, parking, roadworks etc**

The most recent data on the speed camera is ready to be published on the Community website. The matter of an abandoned car on Wheel Rd was highlighted by a parishioner who will check if it is taxed and MOT'd and if not report it to the police for investigation.

**11. A.O.B.**

The timeline for the next CBF allocation was raised by DW. Applications will be invited from September and successful applications informed in December. SS advised that she will be writing an article for the next addition of Eleven Says to raise awareness of the scheme, posters will be placed on our notice boards and emails sent to local groups. There will be application forms available at the Annual Parish Meeting on the 6<sup>th</sup> September. **LMcN** will circulate the CBF and CIL application forms for review.

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A handwritten signature in black ink, appearing to be 'JRM', is written over a light blue rectangular background.