

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 January 2021 at 7.30pm via Zoom

Present : Jeremy McNulty (JMc) (Chairman), Susan Stacey (SS) (Vice Chairman), John Lain (JL), Ivan Green (IG), Louise Taylor (LT), David Whitehead (DW), Barry Stone (BS) (County Councillor), John Fuller (JF) (District Councillor) and 5 members of the public.

This meeting was quorate.

Action

1 Apologies of absence

Kevin Gotts made his apologies as he will no longer be attending PC meetings in an official capacity. JMc thanked Kevin for his service to the Parish Council and hard work for more than 13 years of service.

2 Declaration of Business and Pecuniary Interest

None

3 Minutes of meeting held on 2 November 2020

Proposed by SS, seconded by IG, duly agreed and will be signed by the Chair.

4 Matters Arising

Following the last meeting there was an issue with deep mud at the kissing gates on the footpath beyond the Garrick Field. These have been filled with wood chippings and will be monitored.

JMc asked BS and JF to inform the PC if they were planning to attend meetings and if unable, they are to provide a report to be read in their absence.

5 Correspondence

All correspondence will be dealt with within the agenda.

6 Finance

Finance	Balance of accounts, Receipts Received, Payments made			
Receipts	Date	Balances of Accounts	Amount	Totals
	2- Jan	Main Account	£6,832.25	
	2- Jan	Community Benefit	£14,396.89	
	2- Jan	CIL	£264.66	
				£21,493.80

N.B. This total includes committed amounts to previous unpaid CIL/CBF awards

		Main Account		
	Date	Receipts	Amount	Totals
	31- Dec	VAT Reclaim	£2,126.58	
	4-Jan	VAT reclaim transferred from main account	£1,264.00	

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 January 2021 at 7.30pm via Zoom

		CIL Fund		
		None		
		Total Receipts	£2,126.58*	
*Only totalled full amount of VAT reclaim				
Payments		Main Account		
Date	Cheque/ Trans	Payable to	Amount	Totals
26- Nov	INT TRNS	J McNulty – Chainsaw	£442.41	
16- Dec	INT TRNS	Arborcare UK- Garrick Field chipping	£250.00	
21- Dec	INT TRNS	HMRC PAYE	£104.00	
21- Dec	INT TRNS	Ashfords – Oct Inv	£240.00	
21- Dec	INT TRNS	E Havers - Salary	£517.36	
23- Dec	INT TRNS	SNDC – Annual dog bin charge	£918.96	
4- Jan	INT TRNS	VAT reclaim transfer to CBF	£1,264.00	
		CBF Account		
16- Dec	INT TRNS	Susan Stacey - Hedging	£63.94	
		CIL Account		
		None		
		Total Payments	£3,800.67	

Figures shown above include agreed allocated funds of which there are the following CBF applications:

£1,980.00 – Pond project – CBF Fund

£1489.90 – Girl Guides- Equipment – CBF Fund (Support agreed in principle but details of equipment to be purchased to be confirmed and monies released in stages as equipment bought to allow for changes in Covid requirements)

SS

£340.00 – Wednesday Fellowship- Insurance – CBF Fund

£699.49 – Village Hall – New Football Goals – CBF Fund (final figures agreed in principle TBC after receiving other quotes)

DW

£1074.75 – YFC Demountable Screen – CBF Fund (final decision pending)

£500.00 – Hardship fund – CBF Fund – on offer to local organisations needing support to enable to re-open

Annual precept. DW has reviewed this year's precept and suggested a 2% increase in line with previous year. JF did mentioned other parishes in South Norfolk were adopting a round number approach to increases rather than percentages, to keep the message clear.

Therefore a revised increase in precept was proposed as £28 for 2021 and increased by £1 per annum for the next 3 years. All councillors agreed to this.

7 Community Benefit Fund

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 January 2021 at 7.30pm via Zoom

Councillors discussed the applications received for the 2020 Community Benefit Funding. Applicants had been advised on the success of their applications and some had been asked for more information. Final details will be released once all applications have been finalised however, we are pleased to advise that we are able to help a number of local organisations as a result of this annual process.

The PC also agreed to put in place a hardship fund for community groups that may have passed the deadline for CBF but need help with payments while not receiving any income.

8 Planning

Application Ref & Date	Address and Proposal	PC Decision	SNC Decision
2019/1593	Land South of Burgate Lane, Poringland Outline planning application for the erection of up to 98 residential dwellings including 5 live/work units, structural planting and landscaping and a sustainable drainage system (SuDs) with a vehicular access point from Burgate Lane. All matters reserved expect means of access.	Refused	Refused > appeal
2020/1791	Alpington Cottage, Nichols Road, Alpington, NR14 7NF Erection of cart lodge to include adjustments to fencing line and landscaping	Refused	Approval with conditions
2020/1878	Deans Croft, Church Road, Yelverton, NR14 7PB Erection of rear extension	Approved	Approval with conditions
2020/1877	Boundary Farm, Framlingham Earl road, Yelverton, Norfolk, NR14 7PD Erection of garden workshop, garage and store	Approval with Conditions	Approval with conditions
2020/1960	Hill House, Framlingham Earl Road, Yelverton, Norfolk, NR14 7PD Remove existing brickwork to the face of the chimney in the kitchen, exposing a pre-existing inglenook fireplace.	Approved	Approval with conditions
2020/2169	Hill House, Framlingham Earl Road, Yelverton, NR14 7PD Mount a 'Sky' satellite dish on the North corner of extension	Approved	Pending

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 January 2021 at 7.30pm via Zoom

2020/2335	Land East of the bungalow, Loddon Road, Yelverton Change of use of amenity land to residential Romany Gypsy site. Erection of dayroom, store/workshop building and hard standing for mobile home and touring caravan	Pending	Pending

JF updated the PC on the planning application for Burgate Lane; the revised application has also been refused and has gone to appeal. It is currently unknown how and when this will take place.

The PC discussed application 2020/2335 and the applicant who was present in the meeting, answered questions from the Councillors. The applicant confirmed that he does own the site. He added that diseased trees had been removed from the site and logs that had been cleared.

It was agreed that the PC will collate any remaining questions and contact the agent before submitting comments.

JF commented that he has sought advice from the planning officer regarding the application as there have been some queries. It is likely to come to Planning Committee in February 2021.

9 Parishioners Questions and Reports from the County and District Councillors

BS reported that there had been an increase in flooding in the area.

Highways are still working and are out sorting issues that they can while adhering to current Covid guidelines.

JMc commented on the Wig Wag signs, one has been installed but it felt it was too close to the school. BS reported that Gary Overland should be in touch to install the second Wig Wag sign, the first one can be reinstalled at a more suitable location when the work is carried out for the second sign.

BS

Elections will be taking place in May and BS will no longer be standing for Loddon. The new County Councillor will be Cllr. Kay Billig (subject to election results).

IG reported footpath issues: FP7 running from Mill Road to the A146 has a dangerous sleeper bridge with at least one having collapsed and requires urgent attention. The other end of the same footpath has been used as a public toilet.

FP3 running from Back Lane down to the Solar farm has become impassable, there is also the same issue on an un-numbered path leading to Dranes Lane, this is flooded.

BS will report these issues, the flooding is likely to be the farmer's responsibility to maintain, BS will arrange for the local officer to inform the farmer.

BS

IG also reported much worse flooding in areas including near the cattery off Mill Road. BS noted this and told the PC that he will be raising maintenance issues in an upcoming meeting which should help with being more prepared for flooding issues.

BS

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 January 2021 at 7.30pm via Zoom

SS reported that across the footpath leading from Wheel Road to Old Yelverton Hall, there is a dangerous tree which has split off and hangs over the footpath at head height.

JMc reported that the drains on the Slad are blocked again due to the recent heavy rain and silt build-up. This has become dangerous for all road users. There has also been a landslip on the right side of Slade Lane coming from A146 which is likely to get worse with any further rainfall.

BS will report to all relevant departments and get these issues sorted.

BS

BS left the meeting at 19.57

JF advised that SNDC staff will be redeployed to help where possible with the recent lockdown announcement.

There has been a large increase in waste due to increased home deliveries, but this has all been successfully collected.

JF suggested that with an increased likelihood of flooding, that this should be considered in the local emergency plan and if possible, have a supply of sandbags kept locally.

JF left the meeting at 20.49

10 Councillors Responsibilities

The matrix of responsibilities is being refined and will be reviewed on a regular basis. DW will replace KG as a bank signatory.

EH

11 Publicising and Raising Awareness

JMc asked if there had been any ideas on how we can raise awareness and get more engagement from parishioners.

SS is happy to continue writing articles for the website and Eleven Says. It was suggested that the agenda could be reworked and Councillors to discuss with neighbours to seek views on the PC.

ALL

12 Village School Report

DW has not been able to visit the school due to Covid however he has been speaking to the head teacher and has a zoom meeting scheduled for 21st January.

DW confirmed that the issue raised about the hedge will be sorted with the next maintenance to be carried out.

DW put the school in touch with Steve Austin who produces the speed camera stats from the data so this can be used by the school as part of their curriculum.

13 Village Hall Committee Report

DW reported that the Village Hall Committee hasn't met since the summer. DW is currently liaising with Chris Blower with regards to the CBF application received and will be providing further quotes for the PC to consider.

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 January 2021 at 7.30pm via Zoom

There is currently no meeting planned and currently the only group still using the Village Hall is Cotton Tails.

14 Tree Warden Report

LT reported that there had been quite a few trees that have fallen within the Parish, but all have been cleared quickly by the landowners. The millennium wood has been coppiced and the chippings have been spread. Coppicing needs to be repeated every 3 years, the next time being in 2023.

LT suggested that the PC might want to get involved with the Plant for Britain scheme. This scheme aims to plant a tree for every child starting school this year.

DW to ask the Head for numbers of children who started school in September and whether they would like a tree planted.

DW

Councillors will think of areas where we could plant more trees etc.

ALL

DW will ask the Village Hall about the possibility of planting on the VH field.

DW

15 Play Area Inspection Report

DW sent a report to Councillors, all the grass seed and matting has now bedded in nicely. There has been a lot of use of the play area.

The springs on the gates need adjusting as they have worked loose.

JL

Signs on the gate at the far end have come off, EH to send the templates to DW and will re-laminate and replace. The PC will get permanent signs installed in the future.

DW/EH

The annual inspection is due, DW suggested when this is done the PC should get the Garrick field inspected at the same time. The best time for the inspection is Spring and DW will contact David Bracey to arrange this for after Easter.

DW

16 Garrick Field Inspection Report

JL reported that the Loke hasn't been cut back yet so this would likely be Spring. The damage caused by Norse had been inspected but as it had been repaired nothing more was required.

There is one more grass cut on the annual budget allowance for this year.

DW spoke with YFC regarding ongoing issues. The PC had suggested a 3-year rolling lease so that YFC were able to get a grant from the FA for the goal fence however, the FA require a 10-year lease, which would not be a problem as long as there are clear clauses on termination triggers in the event of a breach by the Club.

JMc asked if it was possible for the lease to have a break clause, DW will ask this.

JMc brought concerns that FA funding may no longer be available, this will be unknown until the application has been put in.

DW

Further discussions will be required on the length and the requirements of the lease along with other matters for discussion. If funding from the FA isn't available YFC haven't got the funds to pay for the net. JMc reminded Councillors that as a PC we are only required to do what is reasonable in an attempt to resolve this issue.

DW advised that due to Covid the initial mediation never happened and this might need to be reorganised in the Spring to see if there are any other solutions available.

A new lease will need a solicitor to draw it up and any costs for this must be met by YFC.

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 January 2021 at 7.30pm via Zoom

The advertising hoarding requested by YFC was discussed. The PC advised that no permanent structures would be allowed and any advertising material/boards would need to be removed after each match. DW to update YFC.

DW

Mike Delbridge had contacted the PC regarding the use of the football pitch for a youth team when YFC wasn't using it, YFC are happy for this in principle but this would need to be agreed between users.

DW will draft an email and send it to Councillors prior to sending to YFC.

DW

17 Village Pond Inspection Report

SS circulated the latest report, the gaps in the hedges have now been filled with saplings. It was agreed that the PC would ask the Men's Shed to make a new "deep water" sign.

LT

Anti-slip wire on the edging in front of the bench has come loose, LT offered to fix this.

LT

18 Parish Projects – Pond and Emergency Plan

Pond – No new updates

Emergency Plan – LT reported that the Emergency Plan remains operational with a few parishioners still getting assistance. Due to the new lockdown LT will contact all the volunteers to make sure they are still able to help.

LT

There is a possibility that volunteers could be asked to take people to a vaccination hub, if they are unhappy to do so LT has offered to do this instead.

SS noted that we should revisit the issue of flooding within the emergency plan, SS and LT will discuss this further.

LT/SS

19 Police – Speeding and parking issues and speed camera

JMc reported that every month the camera is moved to a new location and the data is collected to create a report for the website

20 Other matters for consideration for future agendas

JMc and SS to take a look to streamline the agenda.

JMc/SS

LT mentioned the prospect of a street party to celebrate the Queens Platinum Jubilee in June 2022, LT to look further into this and any possible funding.

LT

21 Next meeting to be held Monday 1 March 2021

Meeting closed at 10.01pm

Signed as a true Record – J. McNulty, Chairman

