

ALPINGTON WITH YELVERTON PARISH COUNCIL
Minutes of the Meeting
held on Monday 20 May 2019 at 7.30pm at Alpington Village Hall

Present : Jeremy McNulty (JMc) (Chairman), Kevin Gotts (KG) (Vice Chairman), David Whitehead (DW), John Lane (JL), Susan Stacey (SS), Louise Taylor (LT), Barry Stone (County Councillor) and 2 members of the public.
 This meeting was quorate.

		Action
1	Appointment of Chairman SS nominated JMc for role as Chair, is was seconded by KG and duly accepted	
2	Appointment of Vice Chairman SS Nominated KG, seconded by JMc and accepted	
3	Register of Interest All Acceptance of Office forms we completed by Councillors and handed to the Clerk. Councillors confirmed no change to previously completed Register of Interest.	
4	Apologies of absence Were received and accepted by Ivan Green and John Fuller	
5	Declaration of Business and Pecuniary Interest None	
6	Minutes of meeting held on 4 March 2019 Were agreed and duly signed by the chair	
7	Matters Arising Norse invoice is still in dispute	EH
8	Parishioners Questions and Reports from the County and District Councillors Barry informed the Councillors about the change in County electoral wards' boundaries which has seen Alpington and Yelverton join the Brooke Ward. JMc asked about funding for a flashing 20mph sign, Barry will look to see if this can be included in this year's budget. JMc Mentioned that some pot holes near the pond have been marked for 3-4 weeks but have yet to be filled, Barry reported that pot holes are filled as and when the budget allows but they will be on a list and prioritised based on severity.	BS
9	Correspondence Invoices for K Parfitt and Ashfords were agreed EH will arrange payment SS reported that the flooding reported on Church Road is in hand and should be fixed soon	EH
10	Finance A, Financial Standing orders B, Responsibilities of Parish Council C, Asset Register EH to circulate all above via email	EH
	 D, Audit DW had a few questions regarding the Audit before it could be signed off,	DW/EH

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 20 May 2019 at 7.30pm at Alpington Village Hall

	DW to email EH to make changes	DW																																																																																																														
	E, Change of signing mandate None	All																																																																																																														
	F, Community Benefit Fund Money from the Solar farm is due May/June, separate item on next agenda to discuss 2019 funding. LT suggested that the Village Hall could apply for funding for a new bench which is needed on the Village Hall field. DW will discuss this with the Village Hall	EH																																																																																																														
	G, Football Club Fee There has been no increased in several year, Councillors will research what other local clubs pay to rent a pitch to get a fair understanding of what should be charged before this is reviewed. EH to add to agenda for July meeting																																																																																																															
	<table border="1"> <thead> <tr> <th>Finance</th><th colspan="4">Balance of accounts, Receipts Received, Payments made</th></tr> <tr> <th>Receipts</th><th>Date</th><th>Balances of Accounts</th><th>Amount</th><th>Totals</th></tr> </thead> <tbody> <tr> <td></td><td>18- May</td><td>Main Account</td><td>£8,426.05</td><td></td></tr> <tr> <td></td><td>18- May</td><td>Community Benefit</td><td>£14,754.04</td><td></td></tr> <tr> <td></td><td>18- May</td><td>CIL</td><td>£11,728.66</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td>£34,908.75</td></tr> </tbody> </table> <p>N.B. This total includes committed amounts to previous unpaid CIL/CBF awards</p> <table border="1"> <thead> <tr> <th></th><th>Main Account</th><th></th><th></th></tr> <tr> <th>Date</th><th>Receipts</th><th>Amount</th><th>Totals</th></tr> </thead> <tbody> <tr> <td>24- Apr</td><td>SNC Payments</td><td>£3,699.78</td><td></td></tr> <tr> <td></td><td>Community Benefit</td><td></td><td></td></tr> <tr> <td></td><td>None</td><td></td><td></td></tr> <tr> <td></td><td>CIL</td><td></td><td></td></tr> <tr> <td></td><td>None</td><td></td><td></td></tr> <tr> <td></td><td>Total Receipts</td><td></td><td>£3,699.78</td></tr> <tr> <td></td><td></td><td></td><td></td></tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Payments</th><th>Main Account</th><th></th><th></th></tr> <tr> <th>Date</th><th>Cheque/ Trans</th><th>Payable to</th><th>Amount</th><th>Totals</th></tr> </thead> <tbody> <tr> <td>21- Mar</td><td>INT TRANS</td><td>HMRC</td><td>£104.00</td><td></td></tr> <tr> <td>21- Mar</td><td>INT TRANS</td><td>E Havers Salary</td><td>£474.50</td><td></td></tr> <tr> <td>21- Mar</td><td>INT TRANS</td><td>Greenbarnes</td><td>£1,422.39</td><td></td></tr> <tr> <td>21- Mar</td><td>INT TRANS</td><td>Norfolk Liquid</td><td>£300.65</td><td></td></tr> <tr> <td>27- Mar</td><td>INT TRANS</td><td>Adepta</td><td>£48.00</td><td></td></tr> <tr> <td>27- Mar</td><td>INT TRANS</td><td>Ramon Hygiene</td><td>£151.20</td><td></td></tr> <tr> <td></td><td></td><td>Total Payments</td><td></td><td>£2,500.74</td></tr> </tbody> </table>	Finance	Balance of accounts, Receipts Received, Payments made				Receipts	Date	Balances of Accounts	Amount	Totals		18- May	Main Account	£8,426.05			18- May	Community Benefit	£14,754.04			18- May	CIL	£11,728.66						£34,908.75		Main Account			Date	Receipts	Amount	Totals	24- Apr	SNC Payments	£3,699.78			Community Benefit				None				CIL				None				Total Receipts		£3,699.78					Payments	Main Account			Date	Cheque/ Trans	Payable to	Amount	Totals	21- Mar	INT TRANS	HMRC	£104.00		21- Mar	INT TRANS	E Havers Salary	£474.50		21- Mar	INT TRANS	Greenbarnes	£1,422.39		21- Mar	INT TRANS	Norfolk Liquid	£300.65		27- Mar	INT TRANS	Adepta	£48.00		27- Mar	INT TRANS	Ramon Hygiene	£151.20				Total Payments		£2,500.74	
Finance	Balance of accounts, Receipts Received, Payments made																																																																																																															
Receipts	Date	Balances of Accounts	Amount	Totals																																																																																																												
	18- May	Main Account	£8,426.05																																																																																																													
	18- May	Community Benefit	£14,754.04																																																																																																													
	18- May	CIL	£11,728.66																																																																																																													
				£34,908.75																																																																																																												
	Main Account																																																																																																															
Date	Receipts	Amount	Totals																																																																																																													
24- Apr	SNC Payments	£3,699.78																																																																																																														
	Community Benefit																																																																																																															
	None																																																																																																															
	CIL																																																																																																															
	None																																																																																																															
	Total Receipts		£3,699.78																																																																																																													
Payments	Main Account																																																																																																															
Date	Cheque/ Trans	Payable to	Amount	Totals																																																																																																												
21- Mar	INT TRANS	HMRC	£104.00																																																																																																													
21- Mar	INT TRANS	E Havers Salary	£474.50																																																																																																													
21- Mar	INT TRANS	Greenbarnes	£1,422.39																																																																																																													
21- Mar	INT TRANS	Norfolk Liquid	£300.65																																																																																																													
27- Mar	INT TRANS	Adepta	£48.00																																																																																																													
27- Mar	INT TRANS	Ramon Hygiene	£151.20																																																																																																													
		Total Payments		£2,500.74																																																																																																												

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 20 May 2019 at 7.30pm at Alpington Village Hall

11	Planning				DW
	Application Ref & Date	Address and Proposal	PC Decision	SNC Decision	
	2019/0093	Land North of 2 Gilbert Close, Church Road, Alpington, Norfolk Demolition of garage and erection of a 2 storey affordable dwelling (revised)	Refused	Refused	
	2019/0344	Rose Bungalow, Back Road, Yelverton, NR14 7GF Variation of condition 2 from planning consent 2014/2191 – Omission of the velux windows and one ground floor workshop/ garage window to the north elevation	Approved	Approval with conditions	
	2019/0414	5 Church Road, Alpington, Norfolk, NR14 7NU Replace existing UPVA porch with new brick porch	Approved	Approval with conditions	
	2019/0664	Storage buildings at Hill Farm, Framlingham Earl Road, Yelverton Notification for prior approval for a proposed change of use from B8 storage (Units 1,3 and part of 4) to C3 residential	Refused		
12	Village School Monthly Report				DW
	Following the last meeting DW has spoken to the Head and the lights at the School are on a timer so will not stay on all night. DW has a meeting due where he will discuss the competition for design of Dog Fouling signs, Speed Sign and remind them about the 2019 Community Benefit Fund. JL has a trophy cabinet that will be given to the School Parking is still an issue around the School, DW will discuss different ways the School might combat this, it was also noted that the School alarm frequently goes off in the middle of the night, DW will inform the School of this				
13	Tree Warden Monthly Report				
	LT reports that there have been no reports or sighting of any unhealthy wood falling off trees and there are currently no issues. The ivy on the tree near the pond has finally died so this can now be removed.				
14	Play Area Monthly Inspection Report				
	KG reported that the play area is tidy and the soil heap will be removed in the future when the play area works commence. Repairs were made to the ladder on the slide. DW reported that currently there is a £3,000 shortfall to the plans for the play area. Before applying for funding the landowner needs to be established as this can affect the funding process if not done correctly. Suggestions that by removing one piece of equipment would progress the project quickly DW will get revised quotes to see if this is a possible option. LT suggests talking to special needs schools to see if there is any more suitable				DW

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 20 May 2019 at 7.30pm at Alpington Village Hall

15	equipment for them other than a nest swing as these are proven to cause issues. Garrick Field Monthly Inspection Report JL reported that the Garrick Field has been sprayed and the weeds are beginning to die off. The trees near the benches need to be cut back, a quote will be sourced. The new gate on the Garrick fields needs to be treated with preservative, JMc to arrange products. No other issues.	DW/KG JL JMc
16	Village Pond Monthly Inspection Report SS reported that the pond is still looking good, the vegetation has been cleared, UKPN still haven't been to cut back the branches that are hitting cables. JMc to chase this.	JMc
17	Parish Projects – Pond, Play Area, Website and Emergency Plan Pond – SS reported that more work will commence this winter when the pond level has fallen. The area around the pond will continue to be cut back. Play area – Previously discussed in agenda. Website – KG placed an article in Eleven Says asking for volunteers for help with a new website but had no offers. Councillors agreed that the new website should be based on the Surlingham website that has proved very successful, this would need maintaining. KG held a meeting with Kevin Watts who would be able to build and host a site for between £60-£150. Agreed that a meeting should be held for all local groups to gage interest in a community website and hopefully get groups involved. Emergency Plan – LT and SS have contacted all those who offered help and have created a spread sheet with details of volunteers help and a list of specialist equipment that can be sourced if needed. The plan still needs a map to be added. T asked if it was possible that the school can be used as an assembly point in an emergency, DW will ask the question. The emergency plan will be reviewed every year to keep it up to date.	KG DW
18	Village Hall Monthly Report The annual meeting was held where the grass cutting issue was raised. The Village Hall have reinstated Norse for this year but are happy to review this next year. The light outside that was previously reported has been fixed. DW to find out when the VH will be starting the works on the car park which they have been granted funding by the PC.	DW
19	Police – Speeding, Parking Issues and Speed Camera Issues already discussed on the agenda.	DW
20	Rangers The rangers have recently visited the area, EH to email and find out what works were completed.	EH
21	Fuel Oil Bulk Buying Scheme No change to the schemes members, KG reminded all that other goods can be bought with the scheme, agreed that this will be added to the new website when it is up and running.	EH

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 20 May 2019 at 7.30pm at Alpington Village Hall

22	Other matters for consideration for future agendas JMc noted that another successful litter pick had been completed, 9/10 bags of waste were collected with items mainly for landfill.	
23	Next meeting to be held Monday 1st July 2019 Meeting closed at 9.17pm	