

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Meeting**  
**held on Monday 6 January 2020 at 7.30pm at Alpington Village Hall**

**Present:** Jeremy McNulty (JMc) (Chairman), Kevin Gotts (KG) (Vice Chairman), David Whitehead (DW), John Lain (JL), Susan Stacey (SS), Ivan Green (IG), Louise Taylor (LT) John Fuller (District Councillor) and 4 members of the public.

This meeting was quorate.

		Action
<b>1</b>	<b>Apologies of absence</b> Apologies were given for Barry Stone	
<b>2</b>	<b>Declaration of Business and Pecuniary Interest</b> None	
<b>3</b>	<b>Minutes of meeting held on 4 November 2019</b> Were proposed by IG, seconded by LT, agreed and duly signed by the Chair	
<b>4</b>	<b>Matters Arising</b> Following the last meeting a dog bin was purchased and is awaiting installation. Items carried forward from previous minutes – Enquiring about installing dog bin on private land BS to enquire about funding for a flashing 20mph sign EH to contact Robin Keys again regarding dead trees on his land EH to chase FBC for reply to email sent regarding issues with language and balls going into a neighbour's garden.	<b>KG</b> <b>BS</b> <b>EH</b> <b>EH</b>
<b>5</b>	<b>Correspondence</b> An email was received from Stoke United FBC asking if the Parish Council had any availability for use of our football pitches. This was discussed and EH will go back to advise there is currently no availability.	<b>EH</b>
<b>6</b>	<b>Finance</b> DW talked the councillors through the precept for the year, due to an increase in housing the PC would be awarded roughly an additional £400 in precept, DW suggested a 2% increase on council tax which would raise the Band D charge to £27.35 and give the PC roughly an additional £150, this was proposed by SS and seconded by JL The budget was reviewed for the following year	

Finance	Balance of accounts, Receipts Received, Payments to be made.			
Receipts	Date	Balances of Accounts	Amount	Totals
	3- Jan	Main Account	£2,806.34	
	3- Jan	Community Benefit	£12,641.2	1
	3- Jan	CIL	£3,784.66	

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				<b>£19,232.21</b>
N.B. This Total includes committed amounts to previous unpaid CIL/CBF awards				
		<b>Main Account</b>		
	<b>Date</b>	<b>Receipts</b>	<b>Amount</b>	<b>Totals</b>
	18- Nov	VH Insurance	£989.79	
	4- Dec	FBC Insurance	£274.57	
	4- Dec	Play area transfer	£3,959.00	
	4- Dec	Play area transfer	£6,500.00	
		<b>CBF Fund</b>		
	18- Nov	VAT Return	£1,791.94	
		<b>CIL Account</b>		
	18-Nov	Vat Return	£92.00	
		Total Receipts		£13,607.30
<b>Paymen ts</b>		<b>Main Account</b>		
	<b>Date</b>	<b>Cheque No</b>	<b>Payable to</b>	<b>Amount</b>
	18-Nov	INT TRNS	VAT Refund	£92.00
	18-Nov	INT TRNS	VAT Refund	£1,791.94
	21-Nov	INT TRNS	SAM2 Battery	£79.95
	9-Dec	INT TRNS	Adepta	£60.00
	9-Dec	INT TRNS	SNDC	£768.96
	9- Dec	INT TRNS	DHS Landscaping	£4,902.00
	9- Dec	INT TRNS	Fenland Leisure	£9,144.00
	18-Dec	INT TRNS	HMRC PAYE	£104.00
	18-Dec	INT TRNS	Norse	£177.82
	18-Dec	INT TRNS	E Havers Salary	£516.80
	2- Jan	INT TRNS	VH Hire	£120.00
	2- Jan	INT TRNS	Glasdons	£129.08
	2- Jan	INT TRNS	PKF Littlejohn	£288.00
		<b>CBF Account</b>		
	11- Nov	100010	D Whitehead Play Area	£385.46
	21- Nov	INT TRNS	SJ Cushion	£41.00
	4-Dec	INT TRANS	Play Area	£3,959.00
		<b>CIL Account</b>		
	4-Dec	INT TRNS	Play Area	£6,500.00
		Total Payments		£29,060.01

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**7 Planning**

<b>App ref &amp; date</b>	<b>Address and Proposal</b>	<b>PC Decision</b>	<b>SNC Decision</b>
<b>2019/1440</b>	St Marys Close, Alpington, NR14 7NZ Side single storey extension	Approved	Pending
<b>2019/1593</b>	Land South of Burgate Lane, Poringland Outline planning application for the erection of up to 98 residential dwellings including 5 live/work units, structural planting and landscaping and a sustainable drainage system (SuDs) with a vehicular access point from Burgate Lane. All matters reserved expect means of access.	Refused	Pending
<b>2019/2130</b>	Hall Farm, Framlingham Earl Road, Yelverton, NR14 7PD Single storey extension to rear and open air swimming pool	Approved	Approval with Conditions
<b>2019/2232</b>	The Cart Lodge, Church Road, Yelverton, NR14 7PB 2 Garage doors to existing car port	Approved	Approval with Conditions
<b>2019/2217</b>	Rose Bungalow, Back Road, Yelverton, NR14 7GF Loft conversion with balcony	Approved	Approval with Conditions
<b>2019/2166</b>	Edgefield, Mill Road, Alpington, NR14 7PQ Single storey extension to front and rear with conversion and extension of loft space including raising of the ridge line and the addition of a pitched roof over garage, and construction of detached garage/ car port	Approved	Approval with Conditions
<b>2019/2341</b>	Yelverton Garage, Loddon Road, Yelverton, NR14 7PJ Change of use of land (ancillary to existing garage) to formation of car parking	Refused	Pending
<b>2019/2562</b>	Hill Farm, Framlingham Earl Road, Yelverton, NR14 7PD Demolition of 6 buildings and erection of 4 detached dwellings, associated garages and works	Pending	Pending

John Fuller added that the Burgate lane has not been recommended for approval as South Norfolk has a comfortable 5 year land supply

**8 Annual Parish Meeting**

The 2020 Annual Parish meeting is scheduled to take place on Monday 16<sup>th</sup> March

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and will take place at the School. LT will arrange for an article in the Eleven Says to inform parishioners of the APM and invite local groups to have a stall so parishioners can see what is happening within their community

**9 Parishioners Questions and Reports from the County and District Councillor**

District Councillor JF reported that a new local plan was in process and this would involve looking at the housing supply, there is the need for 44,500 homes by 2038 although 80% of these have already been allocated leaving roughly 1200-1500 to be found in rural villages. South Norfolk will be looking to use brown field sites first and also allocate new housing in areas with school vacancies. It is estimated that there will be the need for 15-25 homes with the Alpington, Yelverton and Burgh Apton areas.

South Norfolk have the best recycling performance in the county due to parishioners cleaning out tins etc and not putting unrecyclable items such as dirty nappies into recycling which contaminates that load.

SNC will be providing grants of £1000 in April for community projects.

There will be a review taking place by SNC to advise parish councils on how CIL should be sent and giving examples of good use of the CIL money awarded.

8,18pm - JF and 2 parishioners leave

**10 Parish Projects – Pond, Play Area, Website and Village Sign**

**Pond** – SS reported that there has been a delay in the digging of the pond due to the wet weather, the contractors are currently on standby, the work will need to be completed before March.

SS contacted Norfolk big 50 pond project for some advice about creating a working group to look after the pond once it has been completed, although they were unable to help they provided some useful information and contacts.

**Play area** – DW reported that the work on the play area has now been completed. The grass is growing thought he safety matting well in most areas but the shade is preventing the grass coming through near the nest swing. The reopening of the play area will be put back until the grass has grown through, it is aimed to be opened before the Easter bank holiday.

Since the work has been carried out the back hedge of the play area has become very thin and may be an issue with people being able to gain access to the neighbouring garden, DW will discuss this with the VH committee.

**Website** – KG reported that the new domain has been purchase and a mock website has been viewed by the PC, the official website can't be launched until all of the PC policies have been reviewed and updated, EH will contact SNC to see if they have any templates that will enable the PC to update current policies

EH

**11 Garrick Field Monthly Inspection Report**

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JL reported that there were currently 3 moles on the field which he would look to remove, the hedge has still not been cut due to the wet weather.

The new dog mess signs have now been placed on the field.

KG has received quotes for the new dog bins signs using the designs from the competition carried out at the school, costs for 10 signs of differing sizes would be £215, this has been agreed in principle.

EH to contact SNC to arrange for them to collect from both dog bins on the Garrick Field. EH

**12 Play Area Monthly Inspection Report**

KG reported that a safety inspection of the new play area would be arranged once the grass has grown through the safety matting.

KG

**13 Village Pond Monthly Inspection Report**

SS reported that the pond had some plastic bottles in which have since been removed, there is currently a small amount of duck weed in the pond. The new dog bin that has been purchased was agreed to be placed on the post with the give way sign.

EH will inform SNC who empty the bins to get this one added on to the rotation to be emptied.

EH

**14 Village School Monthly Report**

DW has a meeting booked with the new Head Teacher Rosie Welch and will report back at the next meeting

DW

**15 Village Hall Monthly Report**

The next meeting will take place on 4<sup>th</sup> February, DW will discuss the fence in the play area and report back.

DW

JL has enquired about a sign for the Village Hall and will report back with costs.

JL

**16 Rangers**

The Rangers currently have no pending visits to the Village. Once a visit has been confirmed EH will compile a list of actions required for them.

**17 Police – Speeding, Parking Issues and Speed Camera**

JMC provided current figures from the SAM2, these as displayed on the notice board in the village.

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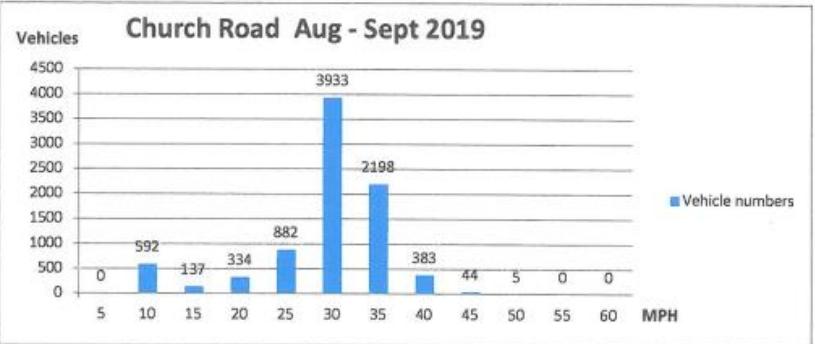
Dates **Aug - Sept 2019**  
 Location/Name: **Church Road - o/s The Bayou**  
 Report Generated: **18/11/2019 17:28**  
 Speed Intervals **5 MPH**  
 Time Intervals **Instant**  
 Traffic Report From **24/08/2019** through **11/09/2019**  
 Max Speed **50 MPH** on **28/08/2019 05:40:00**  
 Total Vehicles **8,508**

**Volumes - Weekly Counts**

	Time	5 Day	7 Day
Average Daily		502	455
AM Peak	<b>07:00</b>	35	34
PM Peak	<b>04:00</b>	56	46

**Speed**

Speed Limit:	30
Average Speed:	26.79
Count over limit	417
% over limit	32.4
Avg Speeder	33.6



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Dates:	Sept - Oct 2019		
Location/Name:	Bergh Apton Road (wide verge, past Back Lane)		
Report Generated:	18/11/2019	17:06	
Speed Intervals	5 MPH		
Time Intervals	Instant		
Traffic Report From	13/09/2019	through	20/10/2019
Max Speed	60 MPH	on	02/10/2019 19:10:00
Total Vehicles	4,886		

**Volumes - Weekly Counts**

	Time	5 Day		7 Day						
		Monday	Tuesday	Wednesday	Thursday		Friday	Saturday	Sunday	Total
Average Daily		203		191						
AM Peak	07:00	18		18						
PM Peak	02:00	22		19						
<b>Speed</b>										
Speed Limit:	30									
Average Speed:	22.08									
Count over limit	125	106	107	126	130	107	64			765
% over limit	17.4	18.8	15.7	18.4	16.5	17.5	7.6			15.7%
Avg Speeder	33.2	33.3	33.9	33.9	34.1	33.9	34.3			33.8



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Dates:	Oct-Nov 2019
Location/Name:	Outside School
Report Generated:	18/11/2019
Speed Intervals	5 MPH
Time Intervals	Instant
Traffic Report From	20/10/2019
Max Speed	60 MPH
Total Vehicles	10,333
through	11/11/2019
on	31/10/2019
	14:05:00

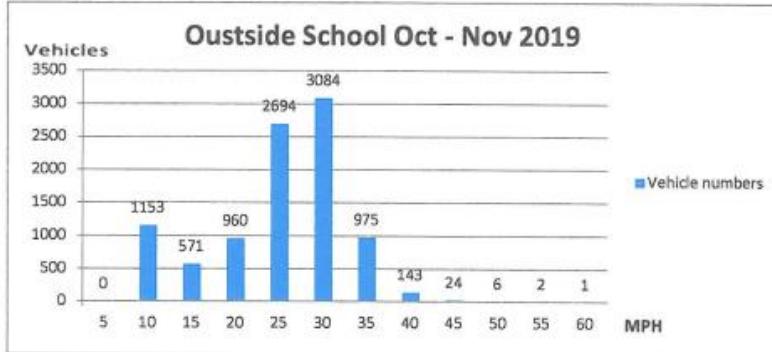
**Volumes - Weekly Counts**

	Time	5 Day	7 Day
Average Daily		498	462
AM Peak	08:00	54	44
PM Peak	02:00	54	53

**Speed**

Speed Limit:	30
Average Speed:	22.87

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Count over limit	206	168	199	170	160	122	126	1,151
% over limit	13.6	12	13.8	9.2	9.6	7.9	13.4	11.1%
Avg Speeder	33.6	33	33.6	33.4	33.4	33.5	33.7	33.5



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Dates:	December 2019							
Location/Name:	Church road. o/s The Bayou							
Report Generated:	02/01/2020 18:56							
Speed Intervals	5 MPH							
Time Intervals	Instant							
Traffic Report From	01/12/2019	through	02/01/2020					
Max Speed	60 MPH	on	18/12/2019 21:15:00					
Total Vehicles	10,466							
<b>Volumes - Weekly Counts</b>	<b>Time</b>	<b>5 Day</b>	<b>7 Day</b>					
		571	498					
Average Daily	11:00	42	40					
AM Peak	05:00	62	50					
<b>PM Peak Speed</b>	30							
Speed Limit:	29.7							
Average Speed:	23.64							
Count over limit	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	<b>Totals</b>
% over limit	212	203	215	181	172	158	174	1,315
Avg Speeder	10.6	11.3	13.7	11.6	10.5	18.1	17	12.6%
	33.5	33.7	33.6	33.4	33.4	33.6	33.3	33.5



**18 Fuel Oil Bulk Buying Scheme**

The fuel bulk buying scheme is run through Affinity, 2020 orders can now be taken, there is an option for a 5 day special delivery otherwise the standard is 10.

**19 Other matters for consideration for future agendas/ AOB**

DW discussed the rent for the FBC is was agreed to increase to £400 per annum with a 50% share of any sub hire of the Garrick Field.

LT updated the PC about the village sign being made by The Men's Shed, the wood has now been purchased and the work will begin.

**20 Next meeting to be held Monday 2<sup>nd</sup> March 2020**

Meeting closed at 9.35pm